



# How to set up your fundraising page

**Creating a fundraising page online is easier than you might think. Follow the simple steps below to create your page with Virgin Money Giving or JustGiving and start working towards your fundraising target!**



1. Go to [www.virginmoneygiving.com](http://www.virginmoneygiving.com) and click on 'Create your page'
2. Choose the type of event for which you're fundraising
3. Fill in the form, choosing the name of the event, the date, the location and the event type from the drop down list. 'Click find event'
4. Choose the event in which you're taking part. If, for some reason it does not, check the box where it says "Can't find your event" and click next. Fill in the event details manually and click 'next'
5. Choose your charity: type Build Africa into the charity box, click 'search' and select Build Africa
6. Enter your fundraising target, fill in the rest of the page, click 'next'
7. If you are already registered with Virgin Money Giving, sign in with your login details now. If not, you'll be required to create an account at this point



1. Go to [www.justgiving.com](http://www.justgiving.com) and click on the orange 'Get started' box
2. If you are already registered with Just Giving log into your account. If not you'll be required to create an account. Follow the steps to create your account
3. Type Build Africa into the search box, click 'search' and then click on Build Africa to set up a fundraising page for us!
4. Choose the type of event for which you're fundraising (if you're fundraising for a specific event, you will be able to choose from the events which we're linked with on Just Giving. If the event you're joining isn't listed, type it into the box on the right and click 'search events')
5. Fill in the details on the next page and click 'Create your page'

**Now you can begin personalising your page! Upload photos, details about your event, information about why you're running for Build Africa and send the page link around to friends and family, put it on social media and start gathering those sponsors!**

For further information please contact Build Africa on [events@build-africa.org.uk](mailto:events@build-africa.org.uk) or call 01892 519 619